

**Town of Forest Heights  
Treasurer's Report  
June 26, 2019**

	Bank Acct Balance	Quickbook Balance	Quickbook Balance
	<u>06/25/19</u>	<u>6/25/19</u>	<u>06/25/18</u>
TD Bank General Fund	187,153.23	87,285.91	350,022.86
TD Bank Rainy Day Fund	154,132.40	154,132.40	154,132.40
TD Bank Speed Camera	2,842,141.12	2,842,141.12	2,163,120.80
TD Bank Municipal Money Market	213,364.59	213,364.59	213,364.59
	<u>3,396,791.34</u>	<u>3,296,924.02</u>	<u>2,880,640.65</u>

**General Fund Highlights:**

1. Real Estate Tax distribution received - \$12,606.04
2. PG Co. Leins collected - \$4,497.05
3. Sale of Solar Panel energy - \$385.95
- 4.. MEA Grant funds received for MODOC Solar Panels - \$13,845.00

# The Town of Forest Heights

## Department of Public Works

Larry D. Vaughn, Director

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June 27, 2019

### Town Appearance:

- Maintenance and up keep of the Community Park next to Henry's
- Daily Trash pickup
- Monthly inspection of the Tot Lot
- Patching of potholes
- Reporting of Street light outages
- Leaf Pick up
- Cleaning storm drains and curbs of leaves
- Cutting/removal of fallen trees
- Maintaining the Pet Waste Stations
- Monitoring of the Bigbelly Trash Compactors

### Town Infrastructure:

- **N. Huron Dr.**
  - SRT Bid Book went out on eMaryland Marketplace 2/22/19
  - SHA is performing a "Cost Comparison" analysis of the bid offered by Fort Meyer Construction and their "Qualification" package
  - A B Consultant completed final 3<sup>rd</sup> party inspection for the "Fine Grade Permit" as required by DPIE
- Pavement Corporation completed the milling, resurfacing and striping of the Municipal building's front parking lot on June 20<sup>th</sup>.
- **Sachem Drive – Hill:**
  - All proposals were received and it has been decide that the best option is to put out an RFP
  - Faulkner Landscape decreased the stress off of the Silt Fence by removing the fallen dirt and debris
- **Sachem Drive – Water Leak:**
  - Midas Utilities capped off the incoming and outgoing leaking pipe on sachem Dr. 6-21-19
- Three Environmental Engineers looked at the streets with water issues:
  - This matter is still under review
- Contacted WSSC to replace water valve caps on Talbert Dr. and Sachem Dr.(completed)
- Met with Wayne Lucas and Mike Burton, both from DPW&T, who are Landscape Architect, ISA Certified Arborist, Maryland Roadside Tree Care Experts. We discussed the process of acquiring a blanket permit for the town in order to cut and remove trees in

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the town's ROW. We also discussed the cutting back of the trees on both sides of Livingston Rd. and piggybacking on the county's Tree and Landscaping Vendors.

- 12 Trash Cans for the towns public way has been ordered. It will take 4-6 weeks to arrive.

### **Street Rehabilitation:**

- Ottawa Street; Senaca Drive; Fox Way:
  - Choice Concrete was selected and approved to perform the street rehabilitation by the Council's approval
  - The signed contract was sent out to Choice Concrete. We are now waiting for them provide to us a starting date

### Building Infrastructure:

#### **606 Modoc: Cease work is in place**

- Renewed POD for 606 to house donated furniture during construction (on going)
- Temporary safety fence around house at 606 Modoc La. (on going)
- Real Plumber repaired HVAC unit to restore AC in the Municipal building

### **Rain Gardens:**

- Green Forever Landscaping has been selected and approved by the Council to repair/restore the town's bio-retention rain gardens. A partial payment is required to start to work.

### Equipment Maintenance

- Rider Mower started leaking gas. Place in shop for repairs (completed)
- Need to replace Charging Station for electric cars. A resolution will be submitted to Council soon

### Other Areas:

- Answering Resident Communication (numerous)
- Making/receiving phone calls, follow ups and meetings with contractors and vendors



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Tasks accomplished:

- Solar panel grant successfully completed.
- Awarded the FY2020 US Census grant application in the amount of \$60,000.

Ongoing projects:

- Moving forward with the project management of the Tree Canopy Program (sponsored by Anacostia Watershed Society; led by Mr. Jim Foster). This grant pays for the planting of 25-200 trees in the town of Forest Heights. The program will pay for the purchase, planting and maintenance of the trees for three years. This program is used in conjunction with the Tree Canopy Program authored by the town of Forest Heights and falls within the purview of the Sustainable Communities Certification Program.
- Preparation of upcoming grants:
  - Stormwater Mitigation Grant
  - Inlet Upgrade Grant
  - Park and Planning Grant
  - Chesapeake Bay Trust
  - Corvias
  - Environmental Finance Center, University of Maryland
  - Low Impact Development Center
  - Prince George's County Department of Environment
  - Forest Heights Neighborhood Home Improvement Program
- Moving forward with the project management of the Energy Efficient Communities Program (EECP) grant; PEPCO is providing energy



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efficiency incentive funding, technical expertise, outreach and education to local municipality and government customers. Forest Heights is replacing 285 street lights with LED fixtures.

- Working with the Town Administrator and the Public Works Director to identify streets and infrastructure that require immediate repair for health and safety reasons.

# CODE ENFORCEMENT ACTIVITY

## June 2019 REPORT

Civil Citations				
Location	Violation	Citation Type/#	Result	Disposition
104 Seneca Drive	grass to tall	citation/6Z42198183	\$ 200.00	paid
122 Cree Drive	vac/property registry	citation/1Z42198066	\$ 500.00	pending
141 North Huron Drive	vac/property registry	citation/6Z42198064	\$ 500.00	pending
5903 Shoshone Drive	vac/property registry	citation/0Z42198065	\$ 500.00	pending
5900 Choctaw Drive	vac/property registry	citation/5Z42198063	\$ 500.00	pending
107 North Huron Drive	vac/property registry	citation/4Z42198062	\$ 500.00	pending
5916 North Huron Drive	vac/property registry	citation/3Z42198061	\$ 500.00	pending
130 Rolph Drive	no tags/sticker	citation/2Z42198186	\$ 250.00	pending
130 Rolph Drive	no tags/sticker	citation /3Z42198187	\$ 250.00	pending
5823 Shoshone Drive	inoperable vehicle	citation/2Z42198067	\$ 250.00	pending
5610 Arapahoe Drive	grass to tall	citation/3Z42198068	\$ 200.00	pending
			\$ 4,150.00	
Building Permits				
Location			Result	Disposition
127 Cree Drive			\$ 262.50	paid
202 North Huron Drive			\$ 50.00	paid
123 Seneca Drive			\$ 50.00	paid
			\$ 362.50	
Business Licenses				
Location	Business Name		Result	Disposition
5501 Livingston RD	Mc Donalds		\$ 300.00	paid
5507 Livingston RD	BP Gas Station		\$ 400.00	paid
5509 Livingston RD	Norris Garage		\$ 300.00	paid

5515 Livingston RD	Harbor Market		\$	400.00	paid
5519 Livingston RD	Lucas Seafood		\$	300.00	paid
5605 Livingston RD	Lryorr Hair Studio		\$	300.00	paid
5409 Indian Head HWY	Eastover Carwash		\$	300.00	paid
5431 Indian Head HWY	Henry's Soul Cafe		\$	300.00	paid
			\$	2,600.00	
	<b>Rental Permits</b>				
<b>Location</b>				<b>Result</b>	<b>Disposition</b>
6009 Terrell Ave			\$	75.00	paid
			\$	75.00	
	<b>Vacant Property Registry</b>				
<b>Location</b>					<b>Disposition</b>
		<b>Total</b>	\$	7,187.50	

**TOWN OF FOREST HEIGHTS**  
**AUTOMATED SPEED ENFORCEMENT OMBUDSMAN**  
June 2019  
Ombudsman Report  
Ronald B Govan

For the month of June, the Town of Forest Heights had

- **8** Transfer of liability
- **10** Late fee requested
- **3** Late fee requests granted
- **1** Flag fee waiver granted
- **3** Cancel Citation



## FOREST HEIGHTS POLICE DEPARTMENT JUNE REPORT

### ***CALLS FOR SERVICE***

Incident Type	Total
911 DISCONNECT	24
ACCIDENT	9
ADDED INFORMATION	1
ANIMAL COMPLAINT	1
ASSAULT COMBINED	1
ASSIST	1
BREAK IN IN PROGRESS	3
CDS COMPLAINT	1
CHECK WELFARE	7
CHECK WELFARE COMBINED	7
DEPT ACCIDENT PD	2
DISORDERLY	14
DOMESTIC	5
DOMESTIC STANDBY	2
FAMILY DISPUTE	5
FIGHT	4
HIT AND RUN	5
LOST PROPERTY	2
MISC POLICE INCIDENT	9
MISSING PERSON	1
OVERDOSE COMBINED	1
PARTY COMPLAINT	1
PEDESTRIAN STRUCK COMBINED	1
PREMISE CHECK	64
PROPERTY DAMAGE	1
RESIDENTIAL ALARM	3
SHOOTING COMBINED	1
STOLEN VEH	8
SUBJECT STOP	10
SUSPICIOUS AUTO	17
SUSPICIOUS OCC AUTO	17
SUSPICIOUS PERSON	5
THEFT FROM AUTO	1
THEFT FROM AUTO JO	2
THEFT JO	2
THEFT REPORT	4
THREATS COMPLAINT	1
TRAFFIC COMPLAINT	4
TRAFFIC HAZARD	1
UNKNOWN TROUBLE	7
VANDALISM	1
VEHICLE ACCIDENT COMBINED	4
Total Calls -->	260

***On July 20<sup>th</sup> Neighborhood Watch Family  
Day and Cookout from 11:00AM-4:30PM  
at Bell Acres Park (197 North Huron  
Drive)***

**Fortitude Honor Peacemaker Devoted**

### ***STATISTICAL REPORT***

State Traffic Citations- 187

State Equipment Repair Orders-11

Parking Citations Issued-8

Arrest-9

Fines Collected-\$6,560.00

Impounds-38

Reports-44

### **Sachem Drive Water Leak Fixed**

Recently, the underground water leak on Sachem Drive (approximate cross street is Sachem Lane) has been repaired. For some time now there has been a slow, but somewhat steady water leak on the pavement emanating from what is believed to be an underground storm water pipe that crosses under Highway 210. The Town hired a specialty firm named Midas which has excavated into the ground and capped the pipe at two ends to prevent any further leakage.

The leak has existed on the street for quite some time and has been a public safety concern particularly during the winter when the water would freeze making it hazardous to navigate for residents and visitors.

### **North Huron Drive Sidewalk Project (Safe Routes to School)**

On February 22<sup>nd</sup>, the North Huron Drive Sidewalk Project (Safe Routes to School) was put out for advertisement to seek bids for a construction firm to build a sidewalk along the street. This is an important public safety project because it will provide for safe pedestrian traffic along North Huron Drive where no sidewalks currently exist. And perhaps most notable, students in the neighborhood will be able to walk to and from Forest Heights Elementary School without competing with cars on the roadway. Bids were opened on April 19<sup>th</sup> at Town Hall and Fort Myer Construction was chosen as the lowest and most qualified bidder. The Fort Myer bid went to SHA for a closer look at qualifications before a contract can be signed and construction begins. The last step of vetting by SHA was concluded recently. The project should be underway soon.

### **New Police Vehicle (SUVs) Delivery Begins**

The first of two new police vehicles on order by the Town recently arrived at the Forest Heights Police Department. The vehicles, Dodge Durango's, were purchased using Local Development Impact funds and will update an aging police vehicle fleet.

The second vehicle is expected to be delivered to the town in July.

### **Newly Paved Town Hall Front Parking Lot**

Construction to install a new and badly needed blacktop parking lot at the front of the Town Hall building has been completed. Visitors to the building, as well as staff now enjoy a smoother ride and parking experience when visiting the facility.

### **Repaving of Town Streets Set to Begin**

At a recent monthly meeting, the Town Council approved a contract with a company to begin repaving some of the town streets. The firm, Choice Concrete has a long history of providing such services in Forest Heights.

This contract represents the start of utilizing State Infrastructure Bond funds granted to the town to repair our infrastructure. This round of street repairs will include repaving portions of Fox Way, Seneca Drive and Ottawa Street. Work on these streets is expected to begin in July. More street repaving and infrastructure repair throughout town is also planned for the near future.

**Recent Personnel Changes in Police Department**

Officer Jordan Bennett has announced plans to leave his full-time position with the Forest Heights Police Department to pursue an employment opportunity elsewhere. Officer Bennett has served with our Department for a little over one year with distinction. His duties have included, resident expert and trainer for active shooter scenarios and he has enjoyed interaction with the community's youth in his capacity. Although he will be giving up his full-time position, he will remain on board as a reserve Police Officer with Forest Heights.

The Police Department has plans to fill the void from Officer Bennett's departure with one of our existing reserve police officers, Paris Van Buren. Officer Van Buren currently serves in a reserve capacity but, has expressed an interest in joining the Forest Heights Police Department as a full-time employee. He brings a lot of experience and expertise to the Department. He is already a certified police officer, having graduated from the Fredrick Maryland Police Academy. Officer Van Buren is also a volunteer Fire Department Lieutenant in Glendale in addition to numerous other training he possesses. He is currently undergoing field training in Forest Heights.